

**CITIZENS' REVIEW BOARD ON POLICE PRACTICES
MINUTES OF THE MEETING**

Tuesday, August 23, 2011
Point Loma Library
3701 Voltaire Street, Community Room
San Diego, CA 92107

Members Present:

Sandra Arkin	Jim Herrera	Barbara Penn
Bill Beck	Godwin Higa	Stuart Simmons
Dian Black	Robin Kaufman	Alexis Torrey
Jim Bray, 2 nd Vice Chair	Yuki Marsden	Nancy Vaughn
Dan Frazee, Chair	Eric Miller	Benetta Buell-Wilson
Michael Freedman	Lucy Pearson	William Yee

Members Excused:

Harry Bonnell	Jim Hurl
David Brown	James Kaese, 1 st Vice Chair

Prospective Members Present:

Fred Hornbeck	Pauline Theodore
Ken Martone	Marty Workman
Lisa Sorce	Anthony Wagner

Prospective Members Excused:

Sandra Cobet	Jason Kaplan	Gus Kontopuls
Joe Craver	Shannon Jaccard	Jim Nuñez

Staff Present:

Denise Sandoval, Executive Secretary, Administration Department/CRB
Sharon Marshall, Deputy City Attorney, City Attorney's Office
David Ramirez, Executive Assistant Chief, San Diego Police Department
Dan Christman, Lieutenant, Internal Affairs, San Diego Police Department

CALL TO ORDER: The meeting was called to order by Chair, Dan Frazee at 6:30 p.m.

MINUTES APPROVAL: Minutes of meeting on July 26th, 2011 were unanimously approved with amendments (*Robin Kaufman was present as a member and Pauline Theodore was absent as a prospective member*)

NON-AGENDA PUBLIC COMMENT: Sharon Bair expressed a compliment to a CHP officer for helping her when she was stuck on an off ramp.

PRESENTATIONS: Public Records Act

**Catherine Bradley, Chief Deputy City Attorney
Business and Government Section (*handout provided*)**

BOARD MEMBER ANNOUNCEMENTS/COMMENTS

A. Members' Training Reports:

- Bill Beck – Prison Gangs Training
- Lisa Sorce (PM) – Ride-along
- Anthony Wagner (PM) – Graffiti Gang Unit Ride-along
- Pauline Theodore (PM)- Gang Suppression Team Ride-along

COMMITTEE REPORTS (DISCUSSION/ACTION)

- A. Distribution of FY 2012 Committee Assignments – Dan Frazee
- B. Policy Committee – Jim Bray – Planning meeting schedule
- C. Training Committee – Lucy Pearson – Planning meeting schedule
- D. Outreach Committee – Nancy Vaughn- Currently surveying members for meeting time
- E. Recruitment & Retention Committee – Sandra Arkin
 - 2011 Prospective Members met on August 15th to review case writing/presentation tips
 - The tentative timeline for the 2012 recruitment efforts are as follows:
 - August 8-19, 2011: Meet (or email) with Council Offices
 - August 19- September 15, 2011: Outreach Committee meet with Community Associations
 - August 31, 2011: Send out Press Release
 - October 14, 2011: Applications due
 - October 30-November 18, 2011: Informational meetings
 - January 11, 12, 13, 2012: Formal Interviews
 - February 1, 2012: Background checks completed
 - February 15, 2012: Letters to Prospective Members
 - March – April 2012: Component Training
 - May 22, 2012: Debrief CRB on ride-alongs
 - June 1, 2012: Assigned to Team
 - September, 2012: Final meeting to debrief and answer questions

DISCUSSION/ACTION ITEMS

- A. CRB Closed Session Meeting of September 13, 2011 is canceled due to NACOLE conference in New Orleans.
- B. Timeline for review of cases
- C. Red Binder Updates

Motion Made: Benetta Buell-Wilson: Made a Motion that if a team is reviewing a case which is delayed beyond the teams control for more than 60 days that the case be stopped and the executive director be notified. 2nd by Lucy Pearson

Vote Taken: Yea: 11 Nay: 0 Abstained: 0

2nd and 3rd Motions: Regarding Red Binder Trails to next meeting due to lack of quorum for vote

CHAIR'S REPORT – Dan Frazee

- A. Composition of CRB Teams
- B. Public Safety and Neighborhood Services Committee Presentation
- C. Article regarding Internal Affairs in The Informant
- D. Review of meeting location changes
- E. Requested two memos from City Attorney
 - a. Complaints and Claims Procedure

b. Ride-Along Waivers

EXECUTIVE DIRECTOR'S REPORT – None

OLD BUSINESS:

ADJOURNMENT: 8:00 PM

NEXT MEETING: September 27, 2011
****New Location:**
Allied Gardens Recreation Center
5155 Greenbrier Avenue
San Diego CA 92120

Materials Provided: Minutes for CRB Meeting of July 26, 2011